

A1 Architects Privacy Policy in Accordance with GDPR.

This privacy policy is designed to aid compliance with GDPR or General Data Protection Regulation rules described by Irish Data Protection Commission. (<https://www.dataprotection.ie/docs/Data-Protection-Rules/y/21.htm>)

A1 Architects respects and values the privacy of everyone we conduct business with and who we are in contact with. This policy explains how and for what purposes we use the information collected about you, whether we collect this information via this website (referred to below as "our Website" or "the Site") or otherwise. Please read this privacy policy carefully and note that by using our Site or any services we offer you are agreeing to be bound by this policy in respect of the information collected about you by us.

If you have any questions about this Privacy Policy, please contact info@a1architects.com

What personal data we collect.

- Contact details (including names, postal addresses, email addresses and telephone numbers);
- Professional information such as job titles, previous roles, and professional experience and qualifications
- Profile information/ preferences and personal interests related to our service
- Details of your visits to our Site and the resources that you access.
- Details of your property and land ownership
- Any other information relevant to your project such as the existence of any hidden services, way-leave, easements or covenants which may impact on the design or later construction of the project.
- Information we may require from you when you report a problem with our Website
- Information you provide in applying for employment
- Information you provide when making an enquiry to our practice regarding a potential service contract.
- Statistical or demographical data for website optimisation

How we collect your personal data

Your personal data is collected when you:

- Subscribe to our mailing list or external social media websites like Facebook, Pinterest, Houzz, Instagram etc.
- Apply/request for our services
- Give us some feedback
- Request marketing/ fee proposal or other information to be sent to you
- Complete online contact form
- Provide your details and personal information over the phone.

Purpose for which we collect your personal data.

- To register you as a new customer.
- To process and deliver your order including:
 - (a) Manage payments, fees and charges
 - (b) Collect and recover money owed to us
- To manage our relationship with you which will include:
 - (a) Notifying you about changes to our terms or privacy policy
 - (b) Asking you to leave a review or take a survey
- To administer and protect our business and this website (including troubleshooting, data analysis, testing, system maintenance, support, reporting and hosting of data.
- To deliver relevant website content and advertisements to you and measure or understand the effectiveness of the advertising we serve to you.
- To use data analytics to improve our website, products/services, marketing, customer relationships and experiences.
- To make suggestions and recommendations to you about products/services that may be of interest to you.

A1 Architects does not collect any personal data about you on this website.

A1 Architects website does not track visitor IP addresses, only an anonymized version of the IP address is provided to our analytics software (Google Analytics), which cannot be linked to individual clients and is used for website optimization

Disclosures of Your Personal Data

We may have to share your personal data with the parties set out below for the purposes listed in paragraph ' Purpose for which we collect your personal data'

Professional advisers and consultants including solicitors, planning consultants, interior and landscape consultants, structural and civil engineers, local authorities, insurance companies, IT consultants, surveyors, contractors and sub-contractors, banks and other consultants associated with services we provide for you.

We do not sell on or rent out the information collected via our website, or otherwise provided to us.

The internet

This website may, from time to time, contain links to other websites which are outside of our control and are not covered by this Privacy Policy. We do not accept any responsibility or liability for other sites' privacy policies. If you access other websites using the links provided, please check their policies before submitting any personal information.

Access to, updating and correcting your information

The privacy law gives individuals the right to access and amend their personal information. If you would like to request a copy of your information or would like to change the information we hold about you, please contact us.

Complaints

Applicants have the right to lodge a complaint with the data protection commissioner if they feel there has been a breach at: www.dataprotection.ie

Your consent

By submitting or providing to us your personal information you consent to the use of that information as set out in this Privacy Policy

Change of Policy

This Privacy Policy is subject to change and we reserve the right to amend this policy at any time. This Privacy Policy was updated on the 10th December 2018.